

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
December 8, 2014
Council Chambers

1. Items for Discussion

- a. Auditor's Financial Report for FY 2014 (*To be distributed Monday*)(45 min)
- b. Parking Payment In-Lieu (*Tab 02*)(45 min)
- c. Crosswalks – Follow-up Discussion (*Tab 03*)(30 min)
- d. Financing of Water and Sewer Availability Fees (*Tab 04*)(30 min)
- e. County Funding Opportunities (*Tab 05*)(30 min)

2. Information Memorandums

- a. School Proffer (*Tab 06*)

3. Additions to Future Council Meetings (*Tab A*)

4. Council Invitations

Dec. 5 – Medlin Art 30th Anniversary Ribbon Cutting, 4:30 p.m., 2 Loudoun Street

Dec. 5 – Christmas Tree and Menorah Lighting, 6 p.m. Town Green

Dec. 6 – Annual Holiday Fine Arts and Crafts Fair, 9 a.m. – 4 p.m., Ida Lee Park Recreation Center

Dec. 6 – Afi's Jewelry Ribbon Cutting, 2 p.m., 1607 Village Market Blvd, #K-104 (next to Firebirds)

Dec. 7 – Annual Holiday Fine Arts and Crafts Fair, 10 a.m. – 4 p.m., Ida Lee Park Recreation Center

~~*Dec. 7 – An Unsung Soldier: The Life and Times of General Andrew J. Goodpaster, 2 p.m., Thomas Balch Library*~~ **Postponed**

Dec. 10 – Annual Employee Holiday Luncheon, 11:30 a.m. - 2 p.m., Ida Lee Park Recreation Center, lower level

Dec. 12 – Mosaic Children's Program Ribbon Cutting (at Destiny School of Arts), 10:00 p.m., 1241 South King Street

Dec. 13 - Christmas and Holiday Parade, 6 p.m., King Street (line up at Ida Lee Park)

Dec. 14 – What So Proudly We Hailed: Francis Scott Key, a Life, 2 p.m., Thomas Balch Library

Dec. 16 – Council Swearing-in Ceremony, 7 p.m., Ida Lee Park Recreation Center

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

December 9, 2014

7:30 p.m.

Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Wright
3. SALUTE TO THE FLAG: Council Member Dunn
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session/Regular Session Minutes of November 24, 2014
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Tolbert Awards
 - b. Tree Commission Annual Report
 - c. International Community Policing Award
 - d. State Police Department Accreditation
 - e. Leesburg Orientation Video
 - f. 2014 Town of Leesburg Retirees
 - g. Recognition of Service – Council Member Kevin Wright
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Supplemental Appropriation for Repairs to Town Vehicles (*Tab 07*)

RESOLUTION
Amending the Fiscal Year 2015 General Fund Budget and Making a Supplemental Appropriation in the Amount of \$9,900 Resulting from the Receipt of Insurance Payments from the Virginia Municipal League for Repairs to Town Vehicles
10. PUBLIC HEARINGS
 - a. None.

11. RESOLUTIONS AND MOTIONS

- a. Redistribution of the FY2015 Virginia Commission for the Arts Local Government Challenge Grant (Tab 08)(10 min)

RESOLUTION

Redistribution of the Fiscal Year 2015 Virginia Commission for the Arts Local Government Challenge Grant

- b. Crosswalks – Safety Education and Police Enforcement (Tab 03)(15 min)

ACTION (Action dependent upon Monday Meeting)

- c. FY 2016 Local Fixed Route Transit Level of Service Affirmation (Tab 09)(10 min)

RESOLUTION

Affirmation of Fiscal Year 2016 Local Fixed Route Transit Level of Service

- d. Approval to make January 2, 2015 a Town Holiday (Tab 10)(5 min)

MOTION

I move to make January 2, 2015 a Town Holiday

- e. Setting the CY 2015 Council Meeting Calendar (Tab 11)(10 min)

RESOLUTION

Setting the Calendar Year 2015 Council Meeting Calendar

- f. Initiating an Amendment to the Town Code – Town Council Meeting Time Change (Tab 12)(10 min)

RESOLUTION

Initiating an Amendment to the Town Code to Change the Time of Town Council Meetings

- g. Parking Payment In-Lieu (Tab 02)(10 min)

ACTION (Action dependent upon Monday Meeting)

- h. Tuscarora Crossing (Tab 13)(20 min)

RESOLUTION

Tuscarora Crossing

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS
 - a. None.
14. NEW BUSINESS
 - a. None.
15. COUNCIL COMMENTS
16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three day's notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.